

ACADEMIC RENEWAL WITHOUT COURSE REPETITION

The Contra Costa Community College District has adopted the following procedures, pursuant to Title 5, Section 55046, which permit students to alleviate previously recorded substandard grades (defined as "D," "F" or "NC/NP") which are not reflective of a student's demonstrated academic ability. The procedures must:

1. Not conflict with Education Code Section 76224, pertaining to finality of grades assigned by instructors, and Title 5, Sections beginning with 59020 to 59033 pertaining to the retention and destruction of records.
2. Allow a maximum of up to 24 30 units to be alleviated. Courses within the District can be combined up to the maximum of 24 30 units, however each college will adjust units on its own transcript.
3. Require that a student has completed 20 units of either 9 units of work with a 3.5 cumulative grade point average. 15 units of work with a 3.0 cumulative grade point average. 21 units of work with a 2.5 cumulative grade point average or 24 units of work with a 2.0 cumulative grade point average satisfactory work since the work to be alleviated was completed. The course work upon which the application for alleviation is based may be completed within the Contra Costa Community College District or any other regionally accredited college or university, since receiving the last substandard grade. The unit count begins the semester after the last substandard grade has been received.
- 3.4. Allow upper division course work to meet the unit and GPA requirement for alleviation.
- 4.5. Require that the student must have a minimum 2.0 GPA subsequent to the course work to be alleviated.
- 5.6. A minimum of 12 months must have elapsed since th substandard grades were earned.
- 6.7. Identify any courses or categories of courses, if any, which are exempt from consideration.
8. Grades approved for academic renewal will remain on the student's transcripts; however, the grades will no longer be included in the computation of the student's grade point average. Exempt from consideration are courses that have already been removed from the student's GPA by course repetition.
9. Course work alleviated will be disregarded in the computation of the grade point average.

10. When academic work is alleviated from the computation of the grade point average, the student's permanent academic record shall be properly annotated in a manner to ensure that all entries are legible provide a true and complete record of academic history.

Students must meet with a counselor to review options to Academic Renewal, as this procedure is irreversible. Once they qualify for Academic Renewal they must complete the Petition for Academic Renewal form, using one form per college, obtain a counselor's signature and turn it in to Admissions and Records at any college within the District. If the student is using non-district courses to qualify for the 20 units of satisfactory work completed and required cumulative GPA, official transcripts must be on file in Admissions and Records prior to petitioning for Academic Renewal.